

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Needl Hall
Date: Monday 7 November 2016
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Senior Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Will Oulton, on 01225 713935 or email william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon	Mark Packard - Pewsham
Chris Caswill – Monkton	Linda Packard – Lowden & Rowden
Bill Douglas – Hardens & England	Nina Phillips – Cepen Park & Redlands
Howard Greenman - Kington	Jane Scott OBE – By Brook
Peter Hutton – Cepen Park & Derriards	Melody Thompson - Hardenhuish

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If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p style="text-align: center;"><u>Summer Photography Competition Awards</u></p> <p>Prior to the formal start of the meeting, the Chairman will present awards for to young people who participated in the Summer Photography Competition.</p>	
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (Pages 1 - 4)</p> <p>To approve and sign the minutes of the meeting held on 5 September 2016.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements</p> <p>To receive any announcements from the Chairman.</p>	
<p>6 Youth Grant Funding (Pages 5 - 8)</p> <p>To ask the Chippenham Area Board to consider one application seeking 2015/16 Youth Funding and approve the recommendations from the Local Youth Network (LYN) outlined in the report, namely;</p> <p>To award the Wiltshire Outdoor Learning team - £10,500</p>	7:15
<p>7 Area Board Development - Discussion</p> <p>In the first half of the meeting, there will be an opportunity to discuss how best the Area Board can develop in the future.</p> <p>Possible questions for discussion may include:</p> <ul style="list-style-type: none"> • <i>What would you like your Area Board to do for you?</i> • <i>How can the Area Board better serve the <u>town and parishes</u>?</i> • <i>Would you like more workshops and discussions?</i> • <i>How do you prefer to receive information, presentations, announcements or via the Town & Parish Newsletter?</i> • <i>Which key speakers would you like to see invited to a future Area Board meeting?</i> • <i>Do you have any suggestions for topics/future agenda items</i> 	7:20

for the Area Board meetings?

8 **Community Area Grant Applications** (*Pages 9 - 14*) **8:20**

To consider the following applications:

- Kington St Michael QE2 Field Group - Picnic Area: £3,821
- Langley Burrell Village Hall - Kitchen and Main Hall update: £5,000
- Chippenham Rotary - Rotary Hall Improvement Project: £5,000
- Biddestone Cricket Club – Facilities for female members: £5,000
- CCF - the ONE place - Wood Lane Youth Café: £5,000

9 **Community Area Transport Group (CATG)** (*Pages 15 - 40*) **8:30**

To consider the report arising from the last meeting of the CATG and any recommendations within.

10 **Town, Parish and Partner Updates** (*Pages 41 - 42*) **8:40**

To note the written updates provided and answer any questions arising from the floor:

- a. Parish and Town Councils
- b. Wiltshire Police
- c. Wiltshire Fire and Rescue Service
- d. Wiltshire Clinical Commissioning Group (CCG)
- e. Wiltshire Healthwatch
- f. Chippenham Health & Wellbeing Group
- g. Chippenham and Villages Area Partnership (ChAP)
- h. Chippenham Partnership of Schools
- i. Chippenham Skatepark

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Evaluation and Close**

8:50pm

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The meeting is asked to note the future meeting date below

Future Meeting Dates

Monday 16 January 2017

6.30 pm for 7.00 pm

Neeld Hall, Chippenham

Monday 17 February 2017

6.30 pm for 7.00 pm

Neeld Hall, Chippenham

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Neeld Hall, Chippenham, Wiltshire
Date: 5 September 2016
Start Time: 7.00 pm
Finish Time: 8.41 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen, Cllr Bill Douglas, Cllr Howard Greenman (Chairman),
Cllr Peter Hutton (Vice Chairman), Cllr Nina Phillips and Cllr Melody Thompson

Wiltshire Council Officers

Victoria Welsh - Community Engagement Manager, Will Oulton – Senior Democratic Services Officer and Richard Williams – Local Youth Facilitator

Town and Parish Councillors

Chippenham Town Council, Kington Langley Parish Council

Partners

Julia Stacey – Older People's Champion, and Alison Butler – ChAPs

Total in attendance: 27

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
18	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p> <p>Preceding the meeting, the Chairman invited presentations from local Community & Voluntary Groups all of whom received funding from the Area Board last year to support local projects:</p> <ul style="list-style-type: none"> • Chippenham & Villages Area Partnership – Defibrillator Project • Chippenham Street Pastors – Various local Community Safety Projects • Moonraker Gymnastics – Project to increasing participation & involvement with Youth Summer programme in 2015 <p>The Chairman went on to present the Chippenham Area Board Community Awards for 2016 to recognise the achievements and contributions of volunteers in the Chippenham and Villages Community Area.</p>
19	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillors Chris Caswill, Linda Packard, Mark Packard and Baroness Jane Scott of Bybrook OBE.</p>
20	<p><u>Minutes</u></p> <p>Resolved:</p> <p>That the minutes of the meeting held on 27 June 2016 be agreed a correct record and signed by the Chairman.</p>
21	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
22	<p><u>Chairman's Announcements</u></p> <p>The Chair drew attention to the announcements included within the agenda pack.</p>
23	<p><u>Local Youth Network (LYN)</u></p> <p>Councillor Peter Hutton, presented the report which provided an update and requested consideration of funding applications.</p> <p>Resolved:</p>

24	<p>To make the following awards:</p> <ol style="list-style-type: none"> 1. Rise Trust- Youth Café Summer - £5805 2. Rise Trust- Youth Café term time - £6704 3. Youth Adventure Trust - £1000 <p><u>Road to Rio</u></p> <p>Victoria Welsh, Community Engagement Manager, presented a report and video regarding the Road to Rio project.</p>
25	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2015/16.</p> <p>The Chairman invited the local division Councillor and any representatives from the applicants to talk with regard the application.</p> <p>In response to a question from Cllr Desna Allen, it was confirmed, by the representative of Green Square, that there was confidence in the new parking being adequate to meet the needs of the residents.</p> <p>Resolved</p> <p>That the following awards be made:</p> <ol style="list-style-type: none"> 1. Off The Ground – Litter Picking - £934 2. Stanton St Quintin Parish Hall – Disabled Toilet - £4,925 3. GreenSquare – College Green Parking - £5,000
26	<p><u>Delegation of Authority - Funding</u></p> <p>William Oulton, Senior Democratic Services Officer, presented the report which outlined proposals to delegate authority to officers to deal with matters between meetings.</p> <p>It was noted that Wiltshire Area Boards had previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. The Area Board was asked to consider updating this delegation and to extend this cover health and wellbeing projects.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. That in order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise

expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

2. That decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

Reason for Decision:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

27 Town, Parish and Partner Updates

The Chair drew the meeting's attention to the written updates from partners and asked for any additional verbal updates.

The following additional comments were made:

- Kington Langely – that a consultation event was due to take place in October with regard to proposed developments near the junction 17 of the motorway.
- Chippenham – that in early October businesses and people would be asked to get involved and wear purple to celebrate success for the Purple Flag award.
- Councillor Bill Douglas – expressed his thanks to the police for their work in deterring drug trading in the community.

28 Urgent items

There were no urgent items.

29 Evaluation and Close

The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on 7 November 2016.

Report to Chippenham Area Board
Date of meeting 7.11.16
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Wiltshire Outdoor Learning team	£10500	yes

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1 . Chippenham Area Board was allocated ££61,530

4.2 The Chippenham Area Board Youth Funding balance for 2016/17 is £50,361.

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 If funding is awarded in line with the LYN recommendations outlined in this report Chippenham Area Board will have a Youth Funding balance of £38711

LYN report

5.1 The Area Board is asked to note that £650 has been spent towards the young people's photography competition, out of the delegated authority and in line with previous Area Board support for the project.

5.2 The Area Board is asked to note that £500 has been awarded, out of the delegated authority, to match fund Chippenham Town Councils equal contribution in commissioning CLM sounds to run a 'Silent Disco' at the Neeld on the 9th October, in support of the Purple Flag initiative.

5.3 A wider LYN event is scheduled to run on the 20th October.

6 Legal Implications

There are no specific legal implications related to this report.

7 Human Resources Implications

There are no specific human resources implications related to this report.

8 Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9 Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

10 Applications for consideration

There are no grant applications for consideration.

11 .Procurement of PAYP for consideration

Procurement purchase ID	Provider	Project Proposal	Requested
	Wiltshire Outdoor Learning Team	X3 High Ropes Courses 2017	£10500
Provider (details of the PAYP provider) Wiltshire Outdoor Learning Team – needs led bespoke outdoor education activities.			
Positive activity description X3 High ropes courses to be run for 300plus young people on River island in 2017 during school holiday times- dates tbc			

Explanation why chosen this supplier

WOLT is the only supplier in the directory who offers this type of service. Also they have been tried and tested and consequently are best placed to ensure a good, effective, and safe delivery offer.

Recommendation of the Local Youth Network Management Group, with any conditions

That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Chippenham strategic plan for young people and is approved for the amount of £10500.

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Richard Williams Locality Youth Facilitator

Email: Richard.williams@wiltshire.gov.uk



Report to	Chippenham Area Board
Date of Meeting	7 th November 2016
Title of Report	Community Area Grant Funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Kington St Michael QE2 Field Group (ID 2125) Project Title: KSM QE2 Field Community BBQ Picnic Area View full application	£3,821
Applicant: Langley Burrell Village Hall (ID 2105) Project Title: Kitchen and Main Hall update View full application	£5,000
Applicant: Chippenham Rotary & Inner Wheel Trust Limited (ID 1873) Project Title: Chippenham Rotary Hall Improvement Project View full application	£5,000
Applicant: Biddestone Cricket Club (ID 2110) Project Title: Showers, toilets and changing room for female members. View full application	£5,000
Applicant: CCF - the ONE place (ID 2116) Project Title: Wood Lane Youth Cafe View full application	£5,000

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

The amount of £8,000 capital funding for dropped kerbs (agreed 3rd March 2014) has now been transferred to CATG funds. £269.75 revenue funding was spent on prizes for recipients of Chippenham Area Board Community Awards. If Councillors approve the applications contained in this report the balance of Area Board Funding will be **£53,056 Capital** and **£925 Revenue**

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2125	Kington St Michael QE2 Field Group	KSM QE2 Field Community BBQ Picnic Area	£3,821
Project Description: To enhance the recreation field in Kington St Michael with a usable hardstanding			

area natural hoggin finish picnic benches and tables and fixed secure BBQ to encourage people of all ages to regularly use our community field and engage more with the outdoors.

- This application meets the 2016/17 funding criteria.
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- The project demonstrates a link to Chippenham Area Board priority “Better Use of Outdoor Spaces”
- This project is supported by Kington St Michael Parish Council. Whilst the Parish Council has not made a capital contribution to the cost of the project, there is a commitment to cover ongoing maintenance and running costs
- Officers are of the opinion that this project will support the applicant’s aspiration to improve the facilities at the QE2 Field.
- If members are minded to award funding to this project, the award is conditional upon the balance of funding being in place.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2105	Langley Burrell Village Hall	Kitchen and Main Hall update	£5,000

Project Description:

The kitchen is small and dated the doorway to the Disabled W.C. is not wheelchair accessible the Main Hall floor has holes. The Project is to replace the floor move an internal wall to make a larger kitchen and gain accessible doorways.

- This application meets the 2016/17 funding criteria.
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- This project is supported by Langley Burrell Parish Council. The Parish Council has not made a financial contribution to the project. The Parish Council has informed the applicant that whilst it readily understood the need for the proposed works, with extreme regret the Council was not able to offer the Village Hall Committee any financial support in the current financial year. A grant from the Parish Council of even £1,000 would represent 10% of its 2016/17 precept and over 40% of its cash balance as at 31st March 2016, which would clearly be imprudent by any interpretation. The Parish Council state that there has been an unexpected strain on the Parish Council’s resources (both in financial and manpower terms) arising from the proposed northern expansion of Chippenham (i.e. two major developments reaching planning inquiry/appeal stage at virtually the same time).
- Officers understand that this hall is a well-used and valued facility.
- Officers are of the opinion that this project will support the applicant’s aspiration to improve the facilities at the hall.

- If members are minded to award funding to this project, the award is conditional upon the balance of funding being in place.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1873	Chippenham Rotary and Inner Wheel Trust Limited	Chippenham Rotary Hall Improvement Project	£5,000

Project Description:

The fourth and final phase of a four part project to improve and modernise the Rotary Hall to create an attractive and environmentally friendly venue for the wide variety of local community groups who use the hall. Previous phases have been kitchen improvements foyer committee room and toilets redecoration and new audio-visual IT equipment. The last phase subject to available funds will involve raising the ceiling into the roof space fresh insulation new LED lighting new thermostatically controlled radiators new flooring new double glazed window units and emergency escape fire door new shutters to bar and kitchen new fire doors from lobby to hall new high-pressure water supply system to replace present gravity fed system and re-decoration.

- This application meets the 2016/17 funding criteria.
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- This project is supported by Chippenham Town Council. The Town Council has made a financial contribution to the project.
- Officers understand that this hall is a well-used and valued facility. Current regular users include, Luncheon Club for older people, Civic Society, University of the Third Age and Fun4All Carers Group
- Officers are of the opinion that this project will support the applicant’s aspiration to improve the facilities at the hall.
- If members are minded to award funding to this project, the award is conditional upon the balance of funding being in place.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2110	Biddestone Cricket Club	Showers, toilets and changing room for female members.	£5,000

Project Description:

Biddestone Cricket Club is in the process of upgrading its changing facilities. The club now has a very successful junior and senior female section. . The senior female members are as well as playing in their own female section also playing in the men’s senior sides on a Saturday. The junior section also often has matches at

the same time as the men’s sections. In order to update our changing rooms to accommodate the female section we are altering an existing changing room for female section. We wish to provide shower facilities in these rooms for the female sections.

- This application meets the 2016/17 funding criteria.
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves” Outcome 5: People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities) Outcome 4 Wiltshire has inclusive communities where everyone can achieve their potential (reducing disadvantage and poverty, health inequalities)
- The project demonstrates a link to Chippenham Area Board priorities “Better Use of Outdoor Spaces” and “Improve Sports & Leisure Facilities”
- This project is supported by Biddestone Parish Council. The Parish Council has not made a financial contribution to the project on this occasion as the applicant has been able to secure the match funding required from other village sources.
- Officers understand that this hall is a well-used and valued facility.
- Officers are of the opinion that this project will support the applicant’s aspiration to develop female participation at the club.
- If members are minded to award funding to this project, the award is conditional upon the balance of funding being in place.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2116	CCF - the ONE place	Wood Lane Youth cafe	£5,000

Project Description:

To create a safe and meaningful environment for young people age 11-19 to go to as there is presently nothing in this geographical location of the town that meets this need. This will involve updating our existing facilities so that the youth will have a quality environment that they can call their own. Where a sense of community and belonging will be experienced and where they can connect with new friends. This will also involve opportunities of learning and developing new skills. To learn how to be more creative in the arts. To know how to work in a kitchen preparing and serving food. Develop life skills and confidence and learn how to be a better communicator. Have fun doing a variety of activities.

- This application meets the 2016/17 funding criteria.
- This project demonstrates a link to Wiltshire Council Business Plan “To support and empower communities to do more for themselves”
- This project is supported by Chippenham Town Council. The Town Council has not made a financial contribution to the project as on this occasion the

applicant has been able to provide the match funding themselves. The applicant intends to approach Chippenham Town Council for funding when embarking upon the next phase of the project to enhance community outreach at the Hall.

- Officers understand that this hall is a well-used and valued facility.
- The applicant is working with Wiltshire Council's Local Youth Facilitator
- Officers are of the opinion that this project will support the applicant's aspiration to improve facilities at the hall and provide a welcoming environment for young people in the area.
- If members are minded to award funding to this project, the award is conditional upon the balance of funding being in place.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Victoria Welsh

Community Engagement Manager

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Victoria.Welsh@wiltshire.gov.uk

CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

19th September 2016

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
1.	Attendees & Apologies				
	Present	Councillor Maurice Dixson (MD) Councillor Bill Douglas (BD) Councillor Nina Phillips (NP) Councillor Linda Packard (LP) Councillor Lesley Palmer (LPa) Councillor Angela Williams (AW) Councillor Chris Caswill (CC) Councillor John Scragg (JS) Martin Rose (MR) Victoria Welsh (VW)			
	Observers	Councillor David Kerr Sarah Stevens 2 x Residents of The Hamlet, Chippenham			
	Apologies	Councillor Howard Greenman (HG) Paul Bollen (PB) Spencer Drinkwater (SD)			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
2.	Notes of the last meeting				
		<p>The minutes of the previous Chippenham CATG meeting held on 13th April 2016 were agreed at the Chippenham Area Board meeting on the 9th May 2016.</p> <p>Agenda & Draft Minutes Chippenham Area Board Monday, 9th May, 2016</p>			
2i	Appointment of new CATG Chairman				
		<ul style="list-style-type: none"> At the Chippenham Area Board meeting on 27th June 2016 Councillor Linda Packard stood down from the CATG; a new CATG Chairman therefore needed to be appointed LPa objected to the process for appointing the new Chairman as no prior notice had been given. Officers acknowledged that the appointment of Chairman should have been specified on the agenda for the meeting. LPa asked that her objection be noted. MD was proposed by BD and seconded by JS No further nominations were received, MD was therefore appointed as CATG Chairman. 	CATG recommendation – Chippenham Area Board note the appointment of Councillor Maurice Dixson as Chairman of the CATG.		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
3.	Financial Position				
		<p>The financial position as of the 31st August 2016 for the Chippenham CATG is as follows: 2016-17 allocation = £18087.00 2015-16 underspend = £20,987.78 Agreed 3rd party contributions £14,087.50 Total Budget = £53,162.28 <u>Less</u> current agreed commitments= £29,859.26 Current Balance = £23,303.02</p>	<p>Noted by Chippenham CATG</p> <p>CATG recommendation – Chippenham Area Board to note the financial position</p>		
4.	Priority 1 Schemes				
4a	<p>See the following:</p> <p>4027 Long Ridings 4234 Chamberlain Road 4235 Picket Leaze 4327 Hill Corner Road 4675 Westcroft</p>	<ul style="list-style-type: none"> It was agreed at the last CATG meeting that dropped kerbs would be gathered together as one combined item in the Priority 1 section. In reaching this understanding the Committee had been advised that the Area Board would be making a contribution of £8000 and also that Chippenham Town Council has been asked to make a £2,000 contribution. As set out in the papers a number of these schemes are shown in the Priority 2 category will all appear in priority 1 in the paperwork for the next meeting and should be treated as such today. 	<p>CATG recommendation - Chippenham Area Board to note the following dropped kerbs sites in Chippenham:</p> <ul style="list-style-type: none"> 4027 Long Ridings 4234 Chamberlain Road 4235 Picket Leaze 4327 Hill Corner Road 4657 Westcroft 	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> CATG agreed that the fairest and most efficient way to deal request for dropped kerbs was to consider them all together once a year to maximise the budget CATG agreed that requests for dropped kerbs should in future demonstrate community benefit; requests for the benefit of individuals will not be considered. 	<p>CATG recommendation - Chippenham Area Board to agree that dropped kerbs will be considered once a year and dealt with together to maximise the budget</p> <p>CATG recommendation - Chippenham Area Board to agree that in future requests for dropped kerbs should demonstrate benefit to community, requests from individuals for dropped kerbs will not be considered</p>		
4b	<p>Issue No: 3013 Blackthorn Mews / Canal Road / Lodge Road Upgrade pedestrian crossing</p>	<ul style="list-style-type: none"> Scheme supported by Chippenham Town Council on 14 October 2013: Pedestrian Count identified 791 individuals crossing to access Kings Lodge School. Highways officers advise: <ul style="list-style-type: none"> Movements in the area have increased due to the Rise Trust building Poor visibility due to parked vehicles There is a pedestrian assessment in process at the moment: <ul style="list-style-type: none"> Assessing the number of pedestrians Traffic and conflicts What improvements can be provided? 	<ul style="list-style-type: none"> Pedestrian Assessment Report to be circulated to CATG members CATG to consider recommending a bid to Substantive Scheme 2017-18 This matter to be discussed at next CATG meeting. 	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
4c	<p>Issue No: 3866 Woodlands Road, Chippenham</p> <p>Lamp post 2 Improvements to bus stop</p>	<ul style="list-style-type: none"> • 2-Apr-15 Chippenham Town Council considered this matter and supported investigation into the feasibility of adding road markings from the bus stop to the junction with Bristol Road. • CATG agreed that a “bus cage” marking was required on the carriageway. • Passenger Transport Unit (PTU) asked to put in place • Phil Grocock (PTU) has discussed with MR .Proposed bus stop clearway must be consulted upon. Wiltshire Council Highways Team will contact residents over proposals to install bus stop clearway signs and markings, and a suitable notice will be placed on the highway to enable others likely to be affected to be aware of the proposal and to be able to register any objections. • Town Council has agreed location • Town Council will print and distribute letters • CATG recommended Chippenham Area Board allocate £600 towards the cost of this scheme conditional upon 25% contribution from Town Council. • Ann Chard contacted regarding Town Council contribution. Consultation letter to be issue May 2016 	MR to progress this request and update at next CATG meeting	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
4e	<p>Issue No: 3868 Woodlands Road, Chippenham</p> <p>Install a new bus stop, half way along Woodlands Road near Canterbury Street</p>	<ul style="list-style-type: none"> • 2-Apr-15 Chippenham Town Council considered this matter and recommends more investigation work is carried out to determine the feasibility of installing a new bus stop in Woodlands Road • Additional bus stop location proposed by JSc. • Phil Grocock (PTU) has discussed with MR and it has been agreed that in order to proceed, residents (and businesses where applicable) must be consulted. Wiltshire Council Highways Team will contact residents over proposals to install bus stop clearway signs and markings, and a suitable notice will be placed on the highway to enable others likely to be affected to be aware of the proposal and to be able to register any objections. • Town Council has agreed location of bus stop • Town Council will print and distribute letters June 2016 • A number of objections have been received from residents. • Request to be reconsidered by Chippenham Town Council 	<ul style="list-style-type: none"> • Location to be amended and another consultation letter to be issued. • Amended drawings issued to Chippenham Town Council 5th August 2016 • New location for bus stop to be identified • MR to progress this request and update at next CATG meeting 	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
4f	<p>Issue No: 3885 Plough Lane, Kington Langley</p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> Issue requested by Parish Council. MR carried out site visit, specialist materials are required. Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns regarding drainage. MR has identified an alternative option using concrete product costed at £17,500 MD confirmed Parish Council will support substantive scheme and make financial contribution 	<ul style="list-style-type: none"> CATG to consider recommending a bid to Substantive Scheme 2017-18. This matter to be discussed at next CATG meeting and allocation of funding considered 	1	MR & MD
4g	<p>Issue 4172 The Hamlet, Chippenham</p> <p>Vehicles ignoring No Entry signs The Hamlet Request for size of the entrance to The Hamlet to be reduced</p>	<ul style="list-style-type: none"> Issue originator has raised 4 issues 4172, 4173, 4326 & 4331 (4173 & 4331 closed as duplicate requests) Chippenham Town Council does not support reducing the size of the entrance to the Hamlet as access is required for refuse and emergency vehicles In October 2015 Chippenham NPT deployed officers to issue verbal warnings to drivers ignoring the signage Single 'No entry' sign currently in place which is legal. Additional sign could be installed but will require lighting 	<ul style="list-style-type: none"> CATG recommendations - Chippenham Area Board: <ul style="list-style-type: none"> To allocate £4,500 to a scheme to narrow the entrance by extending the footpath on one side of the road and creating a traffic island on the other, plus an unlit sign conditional upon a contribution of £1,500 from Chippenham Town Council The issue originator is advised that this scheme represents all that Wiltshire Council Highways Team can reasonably do to address this issue. 	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • MR to investigate the options for refuse lorries accessing The Hamlet • Site meeting with residents 29-Feb-16. Outline design and costing to be prepared • Design and estimated cost £11,000 presented to CATG • Metro Count results: <ul style="list-style-type: none"> • <u>Site 1 - Between Hamlet Court and 1 The Hamlet</u> Mean = 14.1mph, 85th percentile = 19.0mph • <u>Site 2 - Between 10 and 11 The Hamlet</u> Mean = 9.6mph, 85th percentile = 11.6mph • 12-May-16 Chippenham Town Council agreed their 25% contribution to The Hamlet. No footways • MR advised costs reduced the requirement to illuminate the regulatory signs has now been removed (TSRGD 2016.) This will reduce the overall scheme cost to approx. £6000. • “No Entry” painted on the road at other end of road will be included in works carried out by signing and lining team as part of other works – no cost incurred by CATG 	<ul style="list-style-type: none"> • In the event that drivers continue to ignore the signage, the only remaining option is police action. 		

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> • BD did not support this scheme. He stated: <ul style="list-style-type: none"> • The number of drivers ignoring the signs not clear but didn't seem particularly high • He was not persuaded that the measures proposed would deter drivers from using the route as a short cut <p>CATG agreed the following scheme: to narrow the entrance by extending the footpath on one side of the road and creating a traffic island on the other, plus an unlit sign; this represents all that Wiltshire Council Highways Team can reasonably do to address this issue. In the event that drivers continue to ignore the signage, the only remaining option is police action.</p>			
4h	4385 Yatton Keynell crossroads	<ul style="list-style-type: none"> • Two road traffic collisions have occurred at the crossroads on the B4039 between the A420 and Yatton Keynell recently one on 28-Jul-2015 and the other on 11-Dec-15. One occurred from the Kington St. Michael side where a driver pulled out in front of an oncoming vehicle and the other was a driver coming from the Biddestone side who did not see the Give Way sign. Can the signage at the crossing and coming up to the crossing. • CATG agreed that signage could be improved on approach to crossroads • Allocate as Priority 1 scheme pending response from Chippenham Without Parish 	<ul style="list-style-type: none"> • MR will provide firm costs to Parish Council and request a financial commitment of 25% contribution. This amount will be required in one payment. 	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<p>Council and agreement to contribute 25% of costs</p> <ul style="list-style-type: none"> • MR advised CATG that Chippenham Without Parish Council requested to pay 25% contribution of £750.00 over 4 years. Parish Council was advised that this was not possible. • Chairman of Parish Council has requested a meeting with MR (meeting held 13/09/16) • Major Maintenance has recently carried out work in this area inc road markings and stud work hence addressed much of the work requested. • MR advised that the remaining signage work is estimated at £1,200. The 25% contribution required from the Parish Council will therefore be £300 • CATG agreed that MR should present Parish Council with firm costs and request parish contribution in one payment. If not agreed this request should be removed with no further action at this time. <p>CATG recommend that the Parish Council precept in future for Highways scheme</p>			

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5.	Priority 2/Pending Schemes				
5a	<p>Issue No: 3445 Timber Street, Chippenham</p> <p>Create individual parking bays</p>	<ul style="list-style-type: none"> 7-Aug-14 Town Council support this request MR advised that he has checked new Dept. of Transport regulations, they will not prevent this request CATG discussed and agreed that this was not a significant issue, most people park considerately 	<p>CATG recommendation to Chippenham Area Board – this request is not a priority for the community area and should be closed with no further action at this time.</p>	N/A	VW
5b	<p>Issue No: 4049 near St Marys School, Chippenham</p> <p>Install Safety Barriers to improve pedestrian safety on path near St Marys School</p>	<ul style="list-style-type: none"> The Town Council considered this request on 25 June. The Committee supported the installation of safety barriers or similar to improve pedestrian safety on the path near St. Mary's School. 30-Jun-15 Referred to Spencer Drinkwater for score Emma Painter advises that the path is a designated footway and should not be used by cyclists 	<p>MR will assess land ownership when time permits and provide guidance for CATG at the next meeting</p>	2	MR
5c	<p>Issue 3979 Sevington Grittleton</p> <p>Request for passing bay to formally constructed due to ongoing damage to verges.</p>	<ul style="list-style-type: none"> Issue submitted by Grittleton Parish Council. Increased traffic, additional vehicles including coaches now visiting Sevington Victorian School 	<ul style="list-style-type: none"> Specific location confirmed by LPa. MR to undertake site visit and assess when time permits; MR to liaise with Parish Council regarding viability of this scheme MR to update at next CATG meeting 	2	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5d	<p>Issue 4027 Long Ridings Chippenham</p> <p>Concerns relating to condition of footway and camber. Request for new dropped kerbs.</p>	<ul style="list-style-type: none"> • Chippenham Town Council confirm in principle support • CATG agreed as Priority 1 together with all other dropped kerb requests • Estimated cost £1613 	See 4a	1	MR
5e	<p>Issue 4039 High Street Sutton Benger</p> <p>Request for controlled crossing on High Street.</p>	<ul style="list-style-type: none"> • Sutton Benger Parish Council considered this request 10-Jun-2015 and confirm support to achieve safer access to the north side of the village. • Consider asking Parish Council to carry out pedestrian count • Pedestrian assessment needed. • MR – Letter issued to Sutton Benger Parish Council Feb 2016. Contact made between Parish Council and Ruth Durrant (School Travel Plan Advisor) • CATG agreed that it is more appropriate for this request to be dealt with under the Taking Action on School Journeys (TAOSJ) scheme. 	<p>CATG recommendation - Chippenham Area Board agree that this request be closed as the matter is being dealt with under the TAOSJ scheme. No further action for Chippenham CATG or Chippenham Area Board at this time</p>	2	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5f	<p>Issue 4052 B4039 Burton Village.</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<ul style="list-style-type: none"> • 17-Aug-15 Nettleton Parish Council confirms support for this request (Duplicate issue 4070 closed) • Metro Count results: <ul style="list-style-type: none"> • The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph Mean = 33.7mph • B4039 Hillside (40mph limit) <ul style="list-style-type: none"> • 85th percentile = 47.2mph • Mean = 40.7mph • C161 nr junction of Toll Down Way (30mph limit) <ul style="list-style-type: none"> • 85th percentile = 32.0mph • Mean = 25.9mph • Issue currently on hold pending further discussion with Nettleton Parish Council. 	MR will follow up with Parish Council provide guidance for CATG at the next meeting	2	MR
5g	<p>Issue 4234 Chamberlain Road junction with Frogwell</p> <p>Request for dropped kerbs at junction.</p>	<ul style="list-style-type: none"> • 29-Oct-15 Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme. • CATG agreed as Priority 1 together with all other dropped kerb requests • Estimated cost £2000 	See 4a	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5h	<p>Issue 4235 Picketleaze Junction with Frogwell</p> <p>Request for dropped kerbs at junction.</p>	<ul style="list-style-type: none"> 29-Oct-15 Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme. CATG agreed as Priority 1 together with all other dropped kerb requests Estimated cost £1,600 	See 4a	1	MR
5i	<p>Issue 4325 Station Road, Christian Malford</p> <p>Speeding vehicles along Station Road from the junction with the Hawthorns to the village Hall. 20mph speed limit requested.</p>	<ul style="list-style-type: none"> 18-Nov-15 Issue originator asked to complete Metro Count request form Once results of the Metro Count are received this matter will be referred to Christian Malford Parish Council for comment. Metro count result: Site by Village Hall 85th percentile = 30.9mph Mean = 25.4mph 	CATG recommendation - Chippenham Area Board agree that this request be closed as the metro count does not support any further action at this time.	2	VW
5j	<p>Issue 4236 The Hamlet, Chippenham</p> <p>Make the access to Greenway Lane end safer to negotiate for pedestrians by making a refuge area around the bend by creating a pavement or a hatched marked area in the road. Enforce existing traffic restrictions</p>	<ul style="list-style-type: none"> Refer to Issue 4172 CATG agreed this request was being dealt with via issue 4172 and did not require further action 	CATG recommendation - Chippenham Area Board agree that this request be closed as action is being taken under issue 4172.	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5k	<p>Issue 4327 Hill Corner Road, Chippenham</p> <p>Dropped kerb requested past the turning to Greenway Lane</p>	<ul style="list-style-type: none"> 4-Dec-15 Chippenham Town Council invited to comment. Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme. CATG agreed as Priority 1 together with all other dropped kerb requests Estimated cost £3150 	See 4a	1	MR
5l	<p>Issue 4336 Queens Crescent, Chippenham</p> <p>Speeding concern near to the Co-op shop on Conway Road near Queens Crescent</p>	<ul style="list-style-type: none"> 4-Dec-15 Issue originator asked to complete a Metro Count form. Metro Count results: <ul style="list-style-type: none"> Mean speed = 21.8mph 85th percentile speed = 25.5mph MR advised that the results do not meet intervention levels Members felt speeds did not indicate a serious issue and no further action was necessary MR advised that this issue is currently being considered under TAOSJ request for advisory 20mph limit outside school 	CATG recommendation - Chippenham Area Board agree that this request be closed as the matter will be dealt with under the TAOSJ scheme. No further action for Chippenham CATG or Chippenham Area Board at this time	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5m	<p>Issue 4357 Clapcote Cottages, Grittleton</p> <p>Speeding outside the village of Grittleton SN14 6AS</p>	<ul style="list-style-type: none"> 4-Dec-15 Issue originator asked to complete a Metro Count form. Once results of the Metro Count are received this matter will be referred to Grittleton Parish Council for comment. Confusion re. Metro-counts. Counts to be re-done and the results reported back to CATG. Awaiting Metro-count results 	To be discussed at future CATG meeting	2	MR
5n	<p>Issue 4570 St Peters School Lords Mead Chippenham.</p>	<ul style="list-style-type: none"> Incident involving a car and a pupil from St Peters School Lords Mead Chippenham. Request that the road markings at the two crossing points be reinstated to highlight the points and to highlight to drivers of the crossing points: Chippenham Town Council support in principle subject to pedestrian count. <i>(See also issue 4562 below.)</i> MR advised that the Taking Action on School Journeys (TAOSJ) was a more appropriate scheme to deal with this request. CATG agreed this request should be closed, the school advised to update travel plan and deal with this issue via the TAOSJ process 	<p>CATG recommendation - Chippenham Area Board agree that this request be closed; the school is advised to update their travel plan and deal with this issue via the TAOSJ scheme. No further action for Chippenham CATG or Chippenham Area Board at this time</p>	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5o	Issue 4546 Grittleton Road, Yatton Keynell	<ul style="list-style-type: none"> Parish Council has received a request from local resident to relocate 30 mph speed limit on Grittleton Road approx 100 metres to the north to the village boundary sign. Currently 30 mph starts immediately after a right hand bend and close to the first properties in the village which is also a pick up drop off point for school bus. MR advised that this length does not meet the necessary criteria for 30mph extension due to the lack of frontage development. 	CATG recommendation - Chippenham Area Board agree that this request be closed; the length in question does not meet the necessary criteria for 30mph extension due to the lack of frontage development. No further action for Chippenham CATG or Chippenham Area Board at this time	2	VW
5p	Issue 4562 St Peters School Lords Mead Chippenham.	<ul style="list-style-type: none"> Complaints of several incidents where children have had near misses with cars when crossing the road in front of the St Peters Primary School. The advisory crossing is not effective or safe as people seem to be unsure if they should stop or not. Children assume that it is a safe place to cross and that cars will always stop for them which is not always the case. Parents Governors and staff would prefer the advisory crossing to be converted into a zebra crossing. 8-Jun-16 Chippenham Town Council support in principle received subject to pedestrian count. (See also issue 4570 above.) MR advised that the Taking Action on School Journeys (TAOSJ) was a more appropriate scheme to deal with this request. 	CATG recommendation - Chippenham Area Board agree that this request be closed as the matter will be dealt with under the TAOSJ process. No further action for Chippenham CATG or Chippenham Area Board at this time	2	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> CATG agreed this request should be closed, the school advised to update travel plan and deal with this issue via the TAOSJ process 			
5q	Issue 4382 Leigh Delamare	<ul style="list-style-type: none"> Leigh Delamere village needs a speed limit from one end of the village to the other. There are no signs even to mark that this is Leigh Delamere that would also be nice but from the first house to the last. There is a blind bend and as the road from the motorway bridge west of Leigh Delamere is quite wide and straight vehicles approach much too fast Metro count results Mean = 30.2mph, 85th percentile 37.1mph MR advised that a speed limit is unlikely given small numbers of properties along the length in question Village boundary signs with road safety message may be applicable in this instance Parish Council supports request and proposal for village boundary signs Estimated cost for this request and 4357 Clapcote, Grittleton £1,000 CATG agreed that this request should be Priority 1 and dealt with as part of the Rural signing works in Chippenham Area (Clapcote 4357) and (Nettleton 4957) 	CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 as part of the Rural signing works for both Leigh Delamare and Clapcote and allocated £750, conditional upon a contribution of £250 from Grittleton Parish Council	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5r	Issue 4401 Parsonage Way, Chippenham	<ul style="list-style-type: none"> Persistent parking across the dropped kerb at the junction of the B4069 and Parsonage Way. This effectively obstructs the path for those using wheelchairs and pushchairs undermining pedestrian access from Langley Burrell to Chippenham. MR advised that the Parking Team has confirmed that Wiltshire Council does not enforce in the situation. MR advised that the issue might be resolved by painting bar marking across the dropped kerb area. This lining work could be added to the signing and lining works overseen by Mark Stansby. This will incur no cost for CATG and should deter drivers from parking across dropped kerbs. CATG agreed this request should be closed, MR to liaise with Mark Stansby to arrange for lining work to be carried out 	<p>CATG recommendation - Chippenham Area Board agree that this request be closed as the matter will be dealt with by Mark Stansby as part of the signing and lining work schedule. No further action for Chippenham CATG or Chippenham Area Board at this time</p>	2	MR
5s	Issue 4102 London Road, Chippenham (By Cherry Tops)	<ul style="list-style-type: none"> Dropped kerb request, Chippenham Town Council initially did not support due to safety concerns. Issue originator raised the matter again through Chippenham Town Council. Site meeting held 13-Apr-16 MR advised estimated cost forwarded to Chippenham Town Council 26-Jul-16 £3836.37 	<p>See 4a</p> <p>CATG recommendation - Chippenham Area Board to agree that this request is closed as the request is from an individual and does not demonstrate a wider community benefit</p>	1	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6.	New Requests/Issues to be considered				
6a	4764 Opposite the Star Inn The Street Hullavington	<ul style="list-style-type: none"> Request for re-levelling surfacing of bus stop area Request from Parish Council Estimated cost £2,500 CATG agreed that this request was not a priority for the area at this time. 	CATG recommendation to Chippenham Area Board – this request is not a priority for the community area and should be closed with no further action at this time.	2	VW
6b	4731 The Street Yatton Keynell (road to Grittleton)	<ul style="list-style-type: none"> The road in Yatton Keynell that goes to Grittleton traffic not reducing speed when they enter the 30mph zone often speeds in excess of 60mph. Request for speed camera or illuminated sign indicating drivers speed MR confirmed that the Parish Council was in touch with Adrian Jones (Chippenham Town Council) regarding the deployment of the SID in this area. SID now being deployed in Yatton Keynell and this includes The Street. CATG agreed that there was no further action required at this time 	CATG Recommendation – Chippenham Area Board to note this request will be closed with no further action.	2	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6c	4675 Westcroft Chippenham	<ul style="list-style-type: none"> Dropped kerb request. Requester daughter wheelchair bound and this site causing difficulties. Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme. CATG agreed as Priority 1 together with all other dropped kerb requests Estimated cost £1500 	See 4a	1	MR
6d	4631 Hill Corner Road Chippenham	<ul style="list-style-type: none"> Request for HGV ban on Hill Corner Road Advice required from Spencer Drinkwater 	To be discussed at the next CATG meeting	2	SD
6e	4622 Louise Rayner Place Fuller Close and Westmead Lane.	<ul style="list-style-type: none"> Waiting restrictions requested 	<p>Louise Rayner Place is being dealt with under issue number 3757</p> <p>Jamie Mundy to advise the process for requests for waiting restrictions in Chippenham. Chippenham Town Council has declined to participate in the process adopted by Town & Parish Councils across Wiltshire</p>	2	JM
6f	4615 Lowden Chippenham	<ul style="list-style-type: none"> Lowden being used as a rat for HGV's and cars being damaged. Request for preventative measures including Width Restriction and better Height Warning signs on Lowden 	CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 and allocated £100	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> MR advised that bridge height warning signs (10ft) is currently in place alongside 'unsuitable for HGV's' sign at Rowden Hill junction Further warning sign 130yds in advance of bridge. Unsuitable for width restriction. Further bridge height signs felt unnecessary and only add to street clutter. One option is to upgrade current unsuitable for HGV's sign to include pictorial representation of HGV. Diagram no. 820 CATG agreed to recommend to £100 expenditure on No HGV. Sign MR will include as part of ad-hoc signing schemes in Chippenham area 			
6g	4613 Lowden Chippenham	<ul style="list-style-type: none"> Inconsiderate parking on both sides resulting in safety concerns and problems for emergency services. Request for waiting restrictions and 20mph limit. Metro Count results: <ul style="list-style-type: none"> Mean = 26.4mph 85th Percentile 31.5mph CATG agreed that the Metro count results represented a well observed 30mph limit and did not support further intervention at this time. Support was not given to further parking controls as kerb side space was already limited and would simply result in displacement of vehicles into adjacent side roads 	CATG recommendation to Chippenham Area Board – this request is not a priority for the community area as the results of the Metro Count do not identify a speeding issue. The issue should be closed with no further action at this time.	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6h	4599 B4039 Tiddlywink	<ul style="list-style-type: none"> Request for footway link between Tiddlywink and Yatton Keynell Request not supported by Yatton Keynell Parish Council 	CATG Recommendation – Chippenham Area Board to note this request will be closed with no further action as it is not supported by the Parish Council.	N/A	VW
6i	4598 B4039 Tiddlywink	<ul style="list-style-type: none"> Request for 'SLOW' sign on bend (for eastbound traffic) and reduction in speed limit from 40mph to 30mph. Parish Council support but request metro-count 	MR to arrange for Metro Count to be carried out	2	MR
6j	4597 Fosseway Nettleton	<ul style="list-style-type: none"> Dangerous bend on Fosseway between Castle Combe B4039 and A420 Parish Council supports this request Estimated cost £1000 CATG agreed that this request should be Priority 1 and dealt with as part of the Rural signing works in Chippenham Area Clapcote (4815) and Leigh Delamere (4382) 	CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 as part of the Rural signing works and allocated £750, conditional upon a contribution of £250 from Nettleton Parish Council	1	MR
6k	4180 Burton	<ul style="list-style-type: none"> Phone Kiosk obscuring visibility at junction CATG agreed that this is not an issue for Wiltshire Council as the phone box is the property of BT 	<p>CATG Recommendation – Chippenham Area Board to note this request will be closed with no further action as it is not supported by the Parish Council.</p> <p>No further action at this time as Wiltshire Council is not at liberty to remove BT property</p>	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6l	4815 Leigh Delamare / Clapcote	Request for village nameplates x 4	CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 as part of the Rural signing works and allocated £750, conditional upon a contribution of £250 from Grittleton Parish Council	1	MR
6m	4208 Yewstock Crescent	<ul style="list-style-type: none"> Speeding issue, request for traffic calming. Not supported by Chippenham Town Council 	This request will not be considered as it is not supported by Chippenham Town Council	N/A	VW
7.	Agreed Priority 1				
		<p> 4027 Long Ridings 4234 Chamberlain Road 4327 Hill Corner Road 4675 Westcroft 4235 Picket Leaze 3013 Blackthorn Mews/Canal Rd/Lodge Rd 3885 Plough Lane, Kington Langley </p> <p style="text-align: right;"><i>Dropped Kerbs</i></p> <p> 3866 Woodlands Road 3868 Woodlands Road 4172 The Hamlet, Chippenham 4385 Yatton Keynell crossroads </p> <p> 4615 Lowden, Chippenham 4597 Fosseyway, Nettleton 4815 Leigh Delamare/Clapcote </p>	<p>Issues 4027, 4234, 4327, 4675, and 4235 to be treated as a single priority 1.</p> <p>Issues 3013 & 3885 to be considered for substantive CATG bids in 2017/18</p> <p>Issues 4615, 4597 & 4815 to be treated as single priority under the heading 'Minor signing improvements Chippenham community area'</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.	AOB				
8a	A350 Layby near Raglan Cottages	<ul style="list-style-type: none"> Environmental issues in layby – litter and noise from lorries parked up overnight keeping refrigeration units running. CATG agreed the issues should be brought to the attention of the Public Protection Team as neither within the remit of CATG. MR advised that the layby cannot be closed by highways in the absence of any highways issues e.g. traffic accidents MD advised that Parish Council propose night time closure as a solution 	<p>MR has contacted Public Protection Team regarding environmental issues.</p> <p>CATG Recommendation - Kington Langley Parish Council contact Division Councillor with proposal for night time closure and request that he takes this up on their behalf with the Public Protection Team</p>	N/A	MR
8b	Gladstone Road Bridge	<ul style="list-style-type: none"> JS stated that the Gladstone Bridge is looking shabby MR advised this is likely to be a maintenance issue 	JS to send details to MR	N/A	JS
8c	Queues near Household Recycling Centre (HRC)	<ul style="list-style-type: none"> CATG agreed that issues with queuing were exacerbated by reduced opening hours of HRC 	Issues currently being addressed outside of the CATG	N/A	DT
8d	Guerrilla Signage	MR confirmed that unauthorised and handmade signs are not permitted and will be removed by Highways	Unauthorised signage to be reported to Highways via My Wiltshire	N/A	N/A

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8e	Major Maintenance	AW queried current situation	MR to ask for update for next CATG meeting	N/A	MR
		Date of Next Meeting: 12th December 2016 10:00 – 12:00 Committee Rooms A & B, Monkton Park			

Chippenham Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of £17,600.02

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none



Area Board Update - October 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Healthwatch Wiltshire would like to learn more about how well discharge processes are working for you or the person you care for

Hospital discharge is a big topic in the news. We hear nationally about people being discharged from hospital too soon, delays if appropriate care in community settings is not available, and people being discharged without their individual needs and those of their unpaid carers being taken into account.

But what's the Wiltshire story? Healthwatch Wiltshire want to hear the experiences of patients and their unpaid carers when they are transferred between health and care settings (e.g. from an acute hospital to a community hospital or a care home, or back to their own home). We want to hear from Wiltshire people who have been discharged from hospital in the last 12 months, or the friends or relatives who care for them. We also want to talk to people who have used intermediate care beds in nursing homes as an alternative to going into hospital or on the way home from hospital.

As well as visiting care locations to talk to people about their discharges being planned, we have produced a questionnaire that can be accessed online or in hard copy. The questionnaire can be found here <https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=146712036662> or paper versions can be requested from the Healthwatch Wiltshire office. We are offering one-to-one conversations on the phone or in a person's own home, if they would prefer. Would you be able to share any experiences with us?

Feedback on Your Care Your Support Wiltshire

This is an information website about Adult Social Care, and a directory of local providers in Wiltshire of services that support people's health and social care. It is produced in partnership between Wiltshire Council, Wiltshire CCG and Healthwatch Wiltshire, and is also informed by interested stakeholder groups in the voluntary sector.



www.yourcareyoursupportwiltshire.org.uk

We continue to go through the oldest entries in the directory to delete out-of-date or 'uncontactable' entries. If you fund, support or regularly use services in the area, please let us know if we're missing the local group or voluntary sector organisation that you expect to find in the directory. Healthwatch Wiltshire are producing printable Guides about care and support services in each community area by Area Board, with the help of their Health & Wellbeing Groups. We have also worked with Wiltshire Centre for Independent Living (CIL) on new content as part of their #MakeSomeoneWelcome campaign which supports local groups to open doors into the community for disabled and older people.

Contact us:

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Mental Health & You

1st November 2016 at City Hall, Salisbury

Keynote Speaker: Karen Turner, Director of Mental Health, NHS England

Speakers, Q&A session, Exhibition Stands and Workshops

Free event – closing date for bookings is **14th October**.

Contact us or go to our website to register.

